

## Saxilby C of E Primary School



### SEN Local Offer

At Saxilby C of E Primary School we strive to support all children to enable them to achieve their best at school. We believe that each pupil has individual and unique needs.

Quality teaching is vital; however for some children there are occasions when further additional support may be needed to help them achieve their targets. In order to do this many steps are taken to support them through their learning journey.

#### What should I do if I think my child has special educational needs?

1. Contact your child's class teacher

2. Together you will decide on a plan of action

3. The Special Needs Coordinator (SENDco ) will be informed and if appropriate, the child will be placed on the SEN register.

4. Targets may be together or outside agencies may be requested.

#### How will the school respond to my concern?

1. Initial concerns may be discussed with the class teacher at any appropriate time.

2. A further meeting may take place with or without the SENDco dependent on the need of the child.

3. Assessments or observations may be requested from external agencies to support with setting suitable targets.

4. A plan will be put together which includes specific targets .

5. A plan will be shared with the pupil, parents and supporting adults

6. The targets will be reviewed with the pupil and parents regularly.

### **How will Saxilby C of E Primary School know if a child needs extra help?**

**Children can require extra help for lots of reasons. Through regular assessments and observations the class teacher can identify if a child is not progressing to reach their full potential.**

**We know that pupils need help if :**

- ✓ **Concerns are raised by Parents / Carers or the child**
- ✓ **Concerns are raised by school staff**
- ✓ **Limited progress is being made**
- ✓ **There is a change in the pupil's behaviour or progress.**

## What will Saxilby C of E Primary School do to support my child?

Your child's targets will be set and their progress monitored by the class teacher, however they may receive support from Teaching Assistants, other teachers or agency support workers.



### **ASSESS**

This could be through formal data collection from:

- Guided Reading
- Unaided writing
- Maths Assessments
- Phonic Assessments
- Observations over time
- Agency Observations

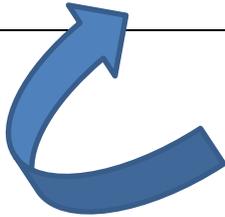


### **REVIEW**

Targets will be reviewed regularly with the pupil. Parents will be invited in for reviews throughout the year. Parents are free to contact the class teacher at any time.

Reviews will evaluate :

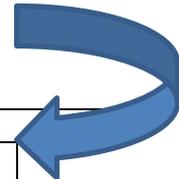
- Progress against targets
- Review Provision
- Next Steps



### **PLAN**

SMART targets are created using information collected in the ASSESS part. These could be using National Curriculum levels or PIVATS.

Academic Targets which are specific for your child's needs.



### **DO**

A range of different strategies will be used to help your child. This support could include:

- In Class support
- Small group work
- 1:1 support
- Outside Agency support

### How will my child be supported to access the curriculum?

- ✓ At Saxilby School staff differentiate work to enable all children to access the curriculum.
- ✓ Teaching Assistants may be allocated to work 1:1 with a pupil or to lead small focus, intervention groups.
- ✓ If a child has been identified as having an additional need they will be given an individual passport .
- ✓ During learning talks the teacher will set appropriate targets with the child. These targets will be monitored and assessed on a regular basis.
- ✓ Targets will be discussed at Parent's Evening or meetings throughout the academic year.
- ✓ Following appropriate assessments strategies will be put in place by the class teacher to support the child for example: coloured paper and overlays, pencil grips, writing slopes, task sheets, timers, social stories and lots of other strategies

### How will I know how my child getting on in school?

- ✓ You will be able to discuss your child's progress at Parent's Evening or making an alternative appointment if more time is needed.
- ✓ For some child a home school book is a good way of communicating between the Parent and teacher on a regular basis.
- ✓ Your child's class teacher will be available at the beginning and end of each school day if you have any concerns. Sometimes it may be more appropriate to arrange a more convenient time to discuss your concerns.
- ✓ The SENDco has an open door policy and can be contacted by telephone or at the school office.

### How will you help me to support my child's learning?

- ✓ The class teacher may suggest ways of how you can support your child.
- ✓ SENDco may meet with you to discuss how you can support your child and offer strategies that may help.
- ✓ If outside agencies have been involved suggestions or strategies may be recommended for use at home.
- ✓ The school may deliver workshops to parents to inform them of strategies used in school.

### **What support will there be if my child has a medical need?**

- ✓ If a pupil has a medical need then a detailed care plan is compiled with support from relevant medical professionals, parents and carers. All staff who are involved with the pupil are fully informed.
- ✓ All staff has received diabetic training which is constantly updated.
- ✓ Where necessary and in agreement with parents / carers medicines are administered but only where a signed consent form is in place to ensure the safety of both child and staff member.

### **What specialist services and expertise can be accessed by our school?**

At times it may be necessary to consult with outside agencies to receive their more specialised expertise. Agencies used by our school include:

- ✓ Social Communication Outreach Service
- ✓ Specialist Teaching (STT)
- ✓ Educational Psychologist
- ✓ CAHMS( Child and Adolescent mental health service)
- ✓ SALT ( Speech and Language Therapy)
- ✓ SILS Sensory Impairment Lincolnshire Service
- ✓ School Nursing Team
- ✓ Diabetic Nurse
- ✓ Grief and Loss Counselling
- ✓ Family Action Support
- ✓ Family Support Worker
- ✓ EBSS ( Emotional Behavioural Support Service)
- ✓ Parent Partnership
- ✓ Dyslexia Action

### **What training have the staff supporting our children received?**

- ✓ Our SENDco Mrs Jilly Hicks holds the “National Award for Special Educational Needs Coordination ”qualification.
  - ✓ Staff at Saxilby have been trained in the following areas
  - ✓ Dyslexia
  - ✓ Autism
  - ✓ Precision Teaching
  - ✓ Colourful Semantics
  - ✓ Social and emotional needs
  - ✓ Medical needs
  - ✓ Pathological Demand Avoidance
  - ✓ Attachment Theory
  - ✓ Behaviour
  - ✓ Inclusion
  - ✓ Safeguarding
  - ✓ First Aid
  - ✓ Anger Management
  - ✓ Phonics
  - ✓ Literacy and Numeracy Interventions
- All training for staff is regularly reviewed and updated

### **How will my child be included in activities outside the classroom and on school trips?**

- ✓ Activities and school trips are accessible to all. Prior to the visit risk assessments are carried out to identify any possible issues and procedures are put in place.
- ✓ For residential visits children and parents may be invited to visit the site before the departure date.
- ✓ Social stories are used prior to visits to prepare children.

### **How accessible is the school environment?**

The facilities that we have at present include:

- ✓ Ramps are available to enable access to the building.
- ✓ 2 toilets adapted for disabled users
- ✓ Doors are wide enough to allow wheelchair access
- ✓ Medical room with shower

We are happy to discuss individual access requirements.

### **How will the school prepare and support my child to join the school?**

Many strategies are in place to enable the child's transition to be as smooth as possible.

These can include:

- ✓ Pre visits to the school
- ✓ Open days
- ✓ Staff from Saxilby visit Pre-school settings and carry out home visits
- ✓ Discussions with parents/ carers and any previous education settings
- ✓ Transition days are arranged for the child to meet their new class teacher and peers.
- ✓ Phased transition can be arranged if required.
- ✓ Liaise with outside agencies already involved with the child
- ✓ Liaise with SENCO from previous setting to ensure smooth transition

### **How will the school prepare and support my child for transition to another class or another school setting?**

- ✓ Meetings with SENCO and relevant staff at new school or new class teacher
- ✓ Transition visits are arranged
- ✓ Pupil Profiles are prepared and sent
- ✓ Meetings are arranged with parents/ carers and relevant staff or agencies from new school or new class
- ✓ Social stories with pictures are prepared to support the child
- ✓ We familiarise the child with new routines, timetables and procedures
- ✓ Supported transition visits are arranged for individual children
- ✓ Outside agencies will support individual children with transition if required

### **How will my child be able to contribute their views about their learning in school?**

- ✓ Teachers meet with children each term to have a Learning talk. This involves discussing the children's targets and next steps.
- ✓ Children are encouraged to share their views and feelings about their learning with staff at the school in a number of ways.
- ✓ Learning conversations
- ✓ Questionnaires
- ✓ Pupil led learning and school council
- ✓ Children are invited to SEN meetings to share their views
- ✓ Children create their own learning mats
- ✓ Children may discuss their views with outside agencies
- ✓ Our marking policy enables children to feedback to the class teacher

**What support will there be for my child's social and emotional well-being?**

The school offers a variety of pastoral support for children and families. These include:

- ✓ Discussions with your child's class teacher
- ✓ Discussions with the Head teacher
- ✓ Meetings with the family support worker
- ✓ The school has access to a variety of outside agencies including Emotional Behaviour Support Service, Grief and Loss, Family Action, Macmillan nurses and the School Nursing Team.
- ✓ As a Church School we have close links with churches in the Village and members of the clergy are regular visitors in School and are always available to the children.

**Who can I contact for further Information?**

If you would like any further information we have an open door policy so please pop in or phone to speak to Mrs Jilly Hicks